

VISITORS

COVID CODE OF CONDUCT

Please read these instructions and follow them carefully whilst on site

- **Do not enter** the school building if you, or any of your household, have **any** COVID19 symptoms:
 - High Temperature
 - Persistent cough
 - Loss of taste or smell
 - **Do not enter** if you have not completed a 10 day isolation after a positive test
 - Sanitise your hands on entry / exit and during your visit
 - Maintain social distance of 2m wherever possible
 - Visit only the areas agreed with the office on entry
 - Use toilet facilities nearest Reception unless otherwise directed
 - Only drinks or food you have brought with you may be consumed
 - Wear a mask if you are unable to maintain a consistent 2m distance from others - one will be supplied if requested
 - Used PPE must be put in a lidded bin - ask at the office
 - Request wipes to clean surfaces where you are working before and after use (between use if working with more than one Bubble)
 - Ventilate any room you are working in - open windows, prop open the door
 - Avoid sitting opposite or close to anyone including children
 - If going into a class bubble, ensure staff note your presence on their track and trace
 - If working with children, note down and inform the office of their name class bubble they belong to
 - Any concerns or for clarification - ask at the office
- Ensure the office has direct contact details for you and inform us if you become symptomatic within 14 days of your visit.**

Many Thanks - SEIS Staff & Children